

DATE: _____

TO: _____

FROM: _____

RE: Request to attend the International Association for Identification's 109th Educational Conference

This is a request to attend the upcoming International Association for Identification's 109th Educational Conference, which is scheduled to be held in Orlando Florida from August 10 – 16, 2025. As a member of our team who is deeply committed to enhancing our knowledge and skills in the field of forensics, I believe that attending this conference would greatly benefit both my professional growth and our organization's continued success.

The annual IAI conference is the premier event for those of us in the field of forensic science and attracts leading experts, researchers and practitioners from around the world. There is a comprehensive program of lectures and hands on workshops that feature up to date, cutting edge topics including:

- **Latest Technological Advancements:** The conference will showcase the most recent advancements in forensic technologies, allowing attendees to gain insights into the tools and techniques that can significantly improve our investigative processes.
- **Networking Opportunities:** Attending the IAI Conference will provide me with unparalleled opportunities to connect with fellow professionals, experts, and industry leaders. These interactions will enable me to establish valuable relationships and share best practices with peers.
- **Professional Development:** The diverse lectures and workshops will offer in-depth knowledge on current trends, challenges, and emerging areas in forensic sciences. By attending, I will be better equipped to address these issues and contribute to our organization's success.
- **Enhanced Skill Set:** The hands-on workshops and training sessions will allow me to acquire practical skills and knowledge that can be directly applied to our daily operations, leading to increased efficiency and accuracy in our work
- **Research and Innovation:** The IAI Conference encourages the presentation of original research and case studies, providing a platform to learn about groundbreaking techniques and innovative approaches that can be adapted to our forensic processes.

I am confident that the insights and information gained from this conference will have a positive impact on my performance and contributions to our team. The knowledge and connections I acquire will ultimately translate into enhanced results and efficiencies within our department.

In consideration of the above benefits, I kindly request your support for my attendance at the 2025 International Association for Identification Conference.